401-338-8494 hgdkelly@gmail.com Washington, DC

Qualitative researcher and technical assistance provider with 5+ years of experience conducting research, training, and coaching activities. Curious and culturally humble interviewer, professional development and training facilitator, and project planner/manager. Success in roles in education and social and community service organizations that further the well-being and dignity of all.

PROFESSIONAL EXPERIENCE

SRI, Center for Education Research and Innovation Education Researcher

Arlington, VA
June 2019-Present

Project management

- o Project planning: Develop project plans for multiyear research and technical assistance projects
- o *Budget management:* Create staffing plans and monitor budgets for \$700k+, multi-year projects to ensure staff achieve project goals within budgetary constraints
- o *Project monitoring:* Develop tracking systems in Excel and Qualtrics for monitoring project implementation and progress toward goals to comply with contractual and proposal obligations
- o *Project reporting:* Write grantee reports using project monitoring data on grant activities undertaken during given period for project officer review
- **Technical assistance, training, and coaching:** Build relationships with partners to understand local context and needs, develop and review technical assistance, training, and coaching materials to:
 - o Train 300+ educators on trauma-informed practices and using student outcome data to inform continuous improvement
 - o Deliver in-person and virtual coaching sessions for leaders from 10+ districts on identifying, teaching, and assessing students' professional/employability skills
 - o Create landscape scans of high school graduation policies and bilingual education to inform state education agency leaders' program development

• Qualitative data planning, collection, and analysis

- o Qualitative research planning and protocol development: Develop research framework and questions; create participant sample, interview protocols, and coding schema
- o Coding qualitative data: Implement and iterate on coding schema to code 60+ interviews; use thematic analysis to analyze qualitative data from 80+ interviews and focus groups
- o *Reporting findings:* Create and deliver client reports and presentations with recommendations identified from data

• Communication

- o Writing: Write papers, memos, and client materials for distribution to different audiences
- Conference presentations: Write conference proposals (accepted to present at 3 of 4 conferences submitted to), create and deliver conference presentations, and create and analyze survey for session participant feedback
- o Editing and quality control: Review and edit project reports and presentations; user-test online professional development modules to provide feedback to client

The University of Chicago Laboratory Schools

Chicago, IL

Extended Day and SummerLab Program Coordinator

March 2018–August 2018

- Increased safety and efficiency of student dismissal through Google Sheets system matching student classroom and dismissal time with caregiver arrival
- Managed teams of teaching interns and assistant teachers and collaborated with administrative Extended Day team in professional development meetings and program activities

Lawyers Lend-A-Hand to Youth

Chicago, IL

Program Associate

2016-2017

- Reviewed and ranked 30+ grant applications of mentoring programs in Chicago to select 6 recipients
- Created recruitment materials to launch a new tutoring program for kindergarten through sixth grade students

 Wrote social media posts and email communications to conduct outreach to mentoring programs and law firms in Chicago

EDUCATION

Harvard Graduate School of Education: Cambridge, MA

May 2019

Master of Education in Education Policy and Management; Relevant Courses: Introduction to Applied Data Analysis,

Deeper Learning for All: Designing a 21st Century School System, Federal Government in Schools

University of Chicago: Chicago, IL

June 2016

Bachelor of Arts in Interdisciplinary Studies in the Humanities; Minor in Norwegian Studies Honors Include: Dean's List, General Honors, Odyssey Scholar

SKILLS & INTERESTS & CERTIFICATIONS

Certifications—CITI Social & Behavioral Research Investigators; Equitable Community Change

Clearance—Public Trust Clearance

Computer—Qualitative coding software: Dedoose, MaxQDA, NVivo; General applications: Microsoft Office, Google Suite, SharePoint, Qualtrics, QuickBase, Zoom

Interests—Languages (French, Italian, German, and Norwegian), Yoga, Running, Fiber arts

SELECTED PUBLICATIONS

- Caspary, K., Warner, M., Cassidy, L., & Kelly, H. (2022). Transforming high schools to serve students who are off track to graduate: Lessons learned from the Engage New England Initiative. SRI International.
- Davies-Mercier, B., Nakamura, J., Shepherd, S., Chow, K., & Kelly, H. (2023). Maine Early Childhood Consultation Partnership® (ECCP®) pilot: Final evaluation report. SRI International. https://eric.ed.gov/?id=ED652196
- Kelly, H., Woodbridge, M., & Gracely, S. (2024, October). Supporting LGBTQIA+ students and staff: Glossary of terms. Student Behavior Blog: SRI Education.
- Kelly, H., Woodbridge, M., & Gracely, S. (2024, November). Supporting LGBTQIA+ students and staff: The power of pronouns. Student Behavior Blog: SRI Education.
- Region 4 Comprehensive Center. (2020). Maryland's work-based learning continuum: Describing the research and common practices. Washington, DC.
- Rutherford-Quach, S., Kelly, H., Torre Gibney, D., Ballen Riccards, J., & Parker, C. (2021). Bilingual education: Lessons from Washington State. CCNetwork.
- Rutherford-Quach, S., Torre Gibney, D., Kelly, H., Ballen Riccards, J., Garcia, E., Hsiao, M., Pellerin, E., & Parker, C. (2021). Bilingual education across the United States. CCNetwork.
- Syed, G., Kelly, H., Grindal, T., & Terrell, E. (2025). Success in action: Four stories of early childhood instructional coaching. SRI International.
- Torre Gibney, D., Kelly, H., Rutherford-Quach, S., Ballen Riccards, J. & Parker, C. (2021). Addressing the bilingual teacher shortage. CCNetwork.
- Yarnall, L., Coole, M., Coleman, V., Kelly, H., & Parker, C. (2024). Diversifying the teaching workforce through K–12 work-based learning experiences. Comprehensive Center Network.
- Yarnall, L. & Kelly, H. (2021, November). How community colleges can build employability skills for STEM technicians. College and Career Pathways: SRI Education.

SELECTED PRESENTATIONS

- Araoz, C., Gagnon, G., Schaefer, V., & Kelly, H. (2021, November). Raising rural: Collaborative and data-driven strategies to support students experiencing trauma. National Forum to Advance Rural Education. Indianapolis, IN.
- Gagnon, D., Kelly, H., & Schaefer, V. (2022, October). Supporting students experiencing trauma: Handle With Care in your community. National Forum to Advance Rural Education. Green Bay, WI.
- Gagnon, D., Kelly, H., Schaefer, V., Darr, A., & McCoy, B. (2023, April). Transforming support for students experiencing trauma: One district continues to improve! Carnegie Summit on Improvement in Education. San Diego, CA.

Gagnon, D., Kelly, H., Schaefer, V., & Dec, S. (2021, August). Monitoring Handle With Care 2.0: Using implementation and outcomes data for program improvement. Berkeley County Schools, WV.